



Outwood Academy Shafton
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Principal: Mrs Cara Ackroyd

Thursday 14th June 2018

Dear Parents/Carers,

We would like to invite **you and your child** to attend one of our Transition evenings for vulnerable students; this will give you and your child the opportunity to look around the Academy and to experience some activities within the different departments. It will also give you the opportunity to speak to a member of staff to voice your concerns regarding your child joining us in September. These events are aimed at any children or parents who have concerns about making the transition between primary and secondary school.

The evenings will take place on the 20th and 21st June 2018 at 3.30pm to 5.30pm. Please indicate below which evening you will be attending and return the slip to Outwood Academy Shafton as soon as possible.

Yours faithfully

Kathryn Senior
Vice Principal

OUTWOOD ACADEMY SHAFTON

Student name _____

Primary School _____

I confirm that I will be attending one of the vulnerable transition evenings – I have indicated below which date I will attend.

20th June

21st June

Signed _____
Parent/Carer

Date _____

Outwood Grange Academies Trust, a company limited by guarantee registered in England and with company number 06995649
Registered Office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF
VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.
A list of Directors' names is open to inspection at our registered office.