

4th March 2022

Dear Parents & Carers,

Parent/Carer Open Evenings

I am pleased to be able to inform you that we will be again holding face to face parent/carers consultation evenings this half term.

Our consultation evenings will take place during the week beginning 14th March, 3.20pm to 5.30pm. To book an appointment you will need to follow the instructions and visit the appropriate link outlined below. This will then offer you a range of available appointments, all of which are 10 minutes in duration.

A video of how to undertake this process can be found here (this is an old video and does include references to google meets - we will not be hosting any consultations via this platform; they will all be face to face):

<https://tinyurl.com/parentseveningbookingguide>

In summary, the steps that you will need to undertake are as follows:

- Sign in to Google with your child's Google login (the one they use for school, which will be in their planner). You may need to sign out of your own google account to do this;
- Follow the booking site link for your child's class listed below,
- Scroll to the dates of the parents' evening and select your preferred slot.
- Check your child's details are correct (this will automatically fill in, if you are signed into Google as your child) and press the save button.
- Repeat this process for children you may have in other classes by logging out of the previous child's account and back in again as the child you are now booking for.

The booking system links, by class are as follows:

Class	Class teacher	Date	Booking site link
N	Mrs Robinson Mrs Corn	Tuesday 15 th March Thursday 17 th March	https://tinyurl.com/OPALGrNKR
RH	Mrs Holmes	Monday 14 th March Tuesday 15 th March	https://tinyurl.com/OPALGr-RH

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RB	Miss Barker	Monday 14 th March Tuesday 15 th March	https://tinyurl.com/OPALGrRB
1B	Miss Burroughs	Tuesday 15 th March Thursday 17 th March	https://tinyurl.com/OPALGr1B
1A	Mr Brightmore	Tuesday 15 th March Thursday 17 th March	https://tinyurl.com/OPALGr1A
2LS	Mrs Leach Mrs Siddall	Tuesday 15 th March Thursday 17 th March	https://tinyurl.com/OPALGr2LS
2H	Miss Helme	Tuesday 15 th March Thursday 17 th March	https://tinyurl.com/OPALGr2H
3B	Mr Bullingham	Tuesday 15 th March Thursday 17 th March	https://tinyurl.com/OPALGrMrBullingham
3H	Mr Handley	Tuesday 15 th March Thursday 17 th March	https://tinyurl.com/OPALGr3H
4S	Miss Sarvent	Tuesday 15 th March Thursday 17 th March	https://tinyurl.com/OPALGr-4S
4W	Mr Wilkinson	Tuesday 15 th March Thursday 17 th March	https://tinyurl.com/OPALGr-4W
5H	Mrs Hartland	Tuesday 15 th March Thursday 17 th March	https://tinyurl.com/OPALGr5H
5B	Mrs Bevan	Monday 14 th March Thursday 17 th March	https://tinyurl.com/OPALGrY5B
6L	Miss Lord	Tuesday 15 th March Thursday 17 th March	https://tinyurl.com/OPALGrY6L
6R	Mrs Robinson	Tuesday 15 th March Thursday 17 th March	https://tinyurl.com/OPALGrY6R

Should you require any support, please do not hesitate to contact us in school.

Yours faithfully,



Mrs K Wakefield
Principal